The Atkins City Council met February 11, 2025 at 7pm at Atkins City Hall. Mayor Rowdy Sweet called the meeting to order. Invocation was given by Raymond Pearce. The Pledge of Allegiance was recited. The Mayor called the roll. Attending were Mayor Rowdy Sweet, City Attorney Jacob Phillips, and aldermen present were Sean Rehm, Bro Price, Raymond Pearce, and JoAnn Spence. Absent was City Clerk Angela Singleton, Daniel Dunn, and Tim Waddle. Visitors: See attached sheet.

Bro Price to approve the minutes of the prior meeting. Raymond Pearce seconded the motion. Motion Carried 4-0

6. Committee Reports
   a. Police: Chief Pack reported he picked up the new Durango.
   b. Fire Dept: Mayor Sweet reports Chief Cheek needs to get a few things before they are able to sell the old truck. Once completed, a resolution will be presented to the council.
   c. Street: no report
   d. Recreation: no report
   e. Planning Commission: 2 permits passed. See attached minutes
   f. Library: no report
   g. Mayor's Report: no report
7. City New Business
   a. Terry and Mark Wood: Building at 201 NE 1st needs to be condemned. Neither Terry nor Mark Wood was present. Mayor Sweet asked if anyone has been contacted by the Woods concerning this property since they are not present. Chief Pack stated Mark Wood spoke with him concerning another property that has a crack in the wall and something needs to be done. Mayor Sweet stated the person who owns the property is the responsible party to fix any damages. It is not the City's responsibility.
8. City Old Business: no report
9. Water/Sewer
   a. Old Business:
      i. Work Order NO 29: Sanitary Sewer System Rehabilitation: Daniel Barnes with McClelland Consulting Engineers, was present to present this work order. He provided the council with a map of the Atkins Collection System CCTV Review. See enclosed map. The Work Order amends Articles 1, 2, and 5 of the Basic Agreement executed the 10th day of April 2000 between McClelland Consulting Engineers, Inc., hereinafter referred to as the ENGINEER and the City of Atkins, Arkansas, hereinafter referred to as the OWNER on this the11th day of February, 2025. See attached. Sean Rehm made a motion to accept Work Order NO 29. JoAnn Spence seconded the motion. Motion Carried 4-0
   b. New Business: no report
10. Executive Session: No report
11. Unpaid bills, financial statements, and approval for payment: Bro Price moved to approve the payments of the City Expenses listed on the City General Bank register and Water Expenses. Sean Rehm seconded the motion. Motion Carried 4-0
12. Announcements:
13. Bro Price moved the meeting adjourned. JoAnn Spence seconded the motion. Motion Carried 4-0

Mayor, Rowdy Sweet

City Clerk, Angela Singleton

CITY OF ATKINS SEAL POPE COUNTY ARKANSAS

FILED
Angela Singleton, City Clerk
City of Atkins
Date: 3-11-2025

ATKINS CITY PLANNING COMMISSION
Feb.4, 2025

1. CALL TO ORDER
2. INVOCATION
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL- Present- Jerry Don Barrett, Erin Horn, Chris Martin and Louis Schmoll.
   Absent- Floyd Magers

5. MINUTES OF PRIOR MEETING/S: Motion to approve Chris Martin, second Erin Horn.

6. COMMITTEE REPORTS:

7. OLD BUSINESS:
   No old business

A. NEW BUSINESS:

-Permit- Signs-AR Care 1601 N. Church Street

-Passed-Erin Horn motion to approve and Chris Martin 2nd. Approved 4-0

- Permit- New Structure, single family residence-Cabin-Luke Barnard 1501 SW 3rd.

- Passed-Erin Horn motion to approve and Chris Martin 2nd. Approved 4-0

B. ANNOUNCEMENTS-N/A

C. ADJOURNMENT- Louis Schmoll motioned to adjourn Chris Martin second.

VISITORS PLEASE SIGN:

DATE: February 11, 2025

PRINTED NAME	SIGNATURE and ORGANIZATION (if any)
DANIEL BARNES	MCE
Mitchell Moore	
DANNY R. WEBB	City of Atkins
Terry Bowden	
Stephen Park	
Luke Sewdy	
JANNA BRINKER	Atkins Library

FILED
Angela Singleton, City Clerk
City of Atkins
Date: 3-11-2025

CITY OF ATKINS SEAL POPE COUNTY ARKANSAS

WORK ORDER NO. 29

ENGINEERING DESIGN SERVICES
AND SERVICES DURING CONSTRUCTION
FOR
SANITARY SEWER SYSTEM REHABILITATION
CITY OF ATKINS, ARKANSAS

This Work Order amends Articles 1, 2, and 5 of the Basic Agreement executed the 10th day of April, 2000 between **McClelland Consulting Engineers, Inc.**, hereinafter referred to as the ENGINEER and the City of Atkins, Arkansas, hereinafter referred to as the OWNER on this the _____th day of February, 2025.

ARTICLE 1

The OWNER owns and operates a sanitary sewer collection and treatment system to provide services for the citizens of the City of Atkins. The Arkansas Department of Environmental Quality (ADEQ) required a Corrective Action Plan be completed in a letter dated April 27, 2018, which was required due to an internal review of the certified Discharge Monitoring Reports associated with the OWNER's system that revealed eleven bypasses totaling more than three million gallons of partially or untreated wastewater from an unpermitted outfall and nineteen Sanitary Sewer Overflows totaling more than 270,000 gallons discharged between the dates of March 1, 2013 through April 25, 2018. The ENGINEER assisted in the preparation of the CAO which resulted in the further completion of a Sanitary Sewer Survey and Evaluation Study (SSSES) and a Sanitary Sewer Remediation Plan (SSRP). The OWNER has completed several projects to address the CAO with funds generated by a bond refinance and an additional bond issue. The OWNER has approximately $750,000 left and would like to address other deficiencies in the system. The OWNER hired ACE Pipe Cleaning, Inc. to CCTV additional sanitary sewer lines so improvements could be prioritized.

In order to assist the OWNER with this objective, the ENGINEER will complete the following tasks under Work Order No. 29:

Task No 1 – Preliminary Engineering

- Review SSSES completed by RJN, Inc and develop a scope for ACE Pipe Cleaning, Inc. to perform additional CCTV.
- Coordinate CCTV contract with ACE, Pipe Cleaning, Inc and the OWNER.
- Conduct field evaluation and dye testing of line segment from MH 0043 to 0046.
- Evaluate CCTV footage and provide recommendations to address deficiencies while considering funding available and trenchless technologies.
- Prepare an estimate of probable construction cost.
- Evaluate main sanitary sewer lift station and provide operations or replacement recommendations.

Task No 2 – DEQ Coordination

- Attend meetings with DEQ as required.
- Update milestone schedule as required.
- Prepare and submit quarterly reports to DEQ.
- Submit final compliance certification to DEQ for review and approval.

Task No 3 – North Plant Sludge Evaluation

- Complete field testing of sludge depths of each pond at the north plant.
- Prepare a letter report outlining sludge volume in the ponds at the time of field testing. Include comparison to sludge volume from last evaluation that was completed in 2013.
- Prepare estimate of probable construction costs for sludge dewatering.
- The OWNER will be responsible for providing a boat for field testing.

Task No 4 – Topographic Survey for Sanitary Sewer Line Rehabilitation

- Perform topographical surveys of each sanitary sewer line replacement as required for design. A total of 8 segments will be surveyed with a total approximate length of 3,000 feet. The topographic survey will include all surface elevations, surface features and subsurface utilities if marked or otherwise apparent.
- OWNER is responsible for notifying landowners that surveyors will be in the area before field work begins.
- Project control points will be set for future construction purposes and identified in the survey.
- The OWNER will mark the site for utility locates and contact Arkansas One-Call.
- A boundary survey will not be completed as part of the scope of this project.

Task No 5 - Sanitary Sewer Rehabilitation Design

- Complete the rehabilitation design of approximately 8 segments of sanitary sewer line within the north and south sewershed. It is anticipated that all segments will be open cut replacement except for the railroad/highway bore. Line segments include:
    - MH 0043-0046 and North — Avenue 8 SE
    - MH 0046-North End of Line — Avenue 8 SE
    - MH 0061 – 0062 — Avenue 3 SE
    - MH 0062 – 0065 — Avenue 3 SE
    - MH 0065 – 0066 — Avenue 3 SE
    - MH 0260 – 0206 — Railroad/Hwy Bore
    - MH 0206 – 0207 — Avenue 8 NE
- Prepare permit application and submit to ARDOT and railroad for all work to be completed in their right of way, if needed.
- Prepare a detailed estimate of probable construction costs for improvements based on design and specifications.
- Submit plans and specifications to Arkansas Department of Health for review and approval.
- Represent OWNER at meetings as needed pertaining to this project.
- Attend bid opening and prepare certified bid tabulation.
- Evaluate bids as received and recommend award of the Construction Contract based on the bid evaluation.

Task No 6 – Sanitary Sewer Rehabilitation Services During Construction

- Attend pre-construction conference.
- Review submittals.
- Provide on-site observation of the construction work as it progresses.
- Prepare contractor pay estimates and submit to OWNER for review and approval.
- Prepare change orders as needed.
- Attend final inspection and prepare punch list.
- Prepare as-built record drawings utilizing contractor's measurements.
- Represent OWNER at meetings as needed pertaining to this project.
- Prepare and submit close out documentation.

ARTICLE 2

The compensation for services to be provided in Article 1 shall be as follows:

Task No 1 – Preliminary Engineering

- Payment for preliminary engineering shall be on a lump sum basis in the amount of $12,500.00 plus direct expenses. Payments shall be made in monthly installments as design progresses.

Task No 2 – DEQ Coordination

- Payment for DEQ Coordination shall be on a lump sum basis in the amount of $10,000.00 plus direct expenses. Payments shall be made in monthly installments as design progresses.

Task No 3 – North Plant Sludge Evaluation

- Payment for the north plant sludge evaluation shall be on a lump sum basis in the amount of $3,000.00 plus direct expenses. Payments shall be made in monthly installments as design progresses.

Task No. 4 – Topographic Survey for Sanitary Sewer Line Rehabilitation

- Payment for topographic survey for sanitary sewer line rehabilitation shall be on a lump sum basis in the amount of $10,000.00 plus direct expenses. Payments shall be made in monthly installments as design progresses.

Task No 5 - Sanitary Sewer Rehabilitation Design

- Payment for design shall be 8.0% of the Contractor's original contract amount or the total completed construction cost, whichever is greater, plus direct expenses. Payments shall be made in monthly installments as design progresses. Note: If project is not bid, fees shall be based on engineers estimate of probable construction.

Task No 6 – Sanitary Sewer Rehabilitation Services During Construction

- Payment for design shall be 4.0% of the Contractor's original contract amount or the total completed construction cost, whichever is greater, plus direct expenses. Payments shall be made in monthly installments as construction progresses.

ARTICLE 5

IN WITNESS WHEREOF, the parties hereto each herewith subscribe the same in duplicate.

FOR THE CITY OF ATKINS

By:_____
Rowdy Sweet, Mayor

Dated the _____day of February, 2025

Attest:_____

FOR McCLELLAND CONSULTING ENGINEERS, INC.

By:_____
Daniel Barnes, P.E., President, Fayetteville

Dated the _____day of February, 2025

Attest:_____